The decision to close or delay the opening of the University due to severe weather or other institution-wide emergencies rests with the President. Independent decisions to suspend or delay classes secondary to weather or other emergencies may not be made at the School, program or department level.

If severe weather affects the Omaha area, the decision to close or delay opening of the University is made as early as possible, but not later than 6:00 a.m. (Central Time). Decisions are communicated to the University community via the CUAlert and/or University Weather Hotline at (402-280-5800). SPAHP faculty, staff, and campus-based students are advised to check with the University Weather Hotline on mornings when severe weather conditions are likely to force closing or delay opening of the University and, therefore, the School. The weather hotline is updated by 5:30 a.m. on the business day in question. If the hotline is not updated with a message or you do not receive a CUAlert, the University is open. For closures or delays, these communication channels are augmented by a notice on the Creighton website and announcements in the media.

In the event of an emergency other than severe weather, the University Public Relations Department will communicate applicable information to the local news media. If an emergency occurs during normal working hours (8:00 a.m. to 4:30 p.m. Central Time), the University will also communicate applicable information to campus personnel via CUAlert.

If remote campuses and/or sites remain open (non-Omaha campuses), all activities will proceed as scheduled unless otherwise notified. If remote campuses and/or sites are closed, all onsite activities will be suspended unless otherwise notified. Electronic proctored exams will continue as scheduled, and blackout windows will be extended for remote campuses.

No classes and/or laboratories may be held and no electronic proctored examinations may be administered when the University is closed. Students will be notified electronically of class cancellation and/or examination suspension as follows:

- Under normal circumstances, the email notifying students of class cancellation or examination suspension will be sent by the Assistant/Associate Dean for Academic Affairs.
- In the event the Assistant/Associate Dean for Academic Affairs is unavailable, the email message will be sent by a designated administrator.

*Approved by School Administration on 1/22/09, 12/13/2016*
*Approved by the Bylaws, Policies, and Procedures Review Committee on 10/6/09*